



CALIFORNIA STATE  
**PUBLIC WORKS BOARD**

GRAY DAVIS, GOVERNOR

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STATE PUBLIC WORKS BOARD

**Special Meeting**  
December 28, 2001

**MINUTES**

**PRESENT:**

Ms. Kathryn Gaither, Assistant Director, Department of Finance  
Ms. Karen McGagin, Deputy Director, Department of General Services

**ADVISORY MEMBER:**

Director, Employment Development Department

**LEGISLATIVE ADVISORS:**

Assembly Member, Darrell Steinberg  
Assembly Member Kevin Shelley  
Assembly Member Sally Havice  
Senator Richard G. Polanco  
Senator Betty Karnette  
Senator Wesley Chesbro

**STAFF PRESENT:**

James Tilton, Administrative Secretary, State Public Works Board  
Jim Lombard, Assistant Administrative Secretary, State Public Works Board  
Madelynn McClain, Executive Secretary, State Public Works Board  
Genevieve Frederick, Budget Analyst, Department of Finance

**OTHERS PRESENT:**

Aaron Tenn, State Treasurer's Office  
J. Castillo, State Treasurer's Office

**CALL TO ORDER AND ROLL CALL:**

Ms. Gaither, Chairperson, Assistant Director, Department of Finance at 10:00 am called the meeting to order. Mr. Tilton, Administrative Secretary for the State Public Works Board called the roll. A quorum was established.

**BOND ISSUES:**

Mr. Tilton reported that there were no bond items.

**CONSENT CALENDAR:**

Mr. Tilton noted that the Consent Calendar covered Item #1.

The **consent calendar** covers Item #1.

Department of General Services, Department of Parks and Recreation, Clear Lake State Park.  
This item will authorize acquisition of real property through acceptance of a gift.

Staff recommends approval of the consent calendar, Item #1.

**A motion was made by Ms. McGagin, and by Seconded Ms. Gaither to adopt the Consent Calendar, and to approve Agenda Item #1.**

**The consent calendar was adopted by a 2-0 vote.**

**ACTION ITEMS:**

Mr. Tilton noted there were no action items.

**OTHER BUSINESS:**

Mr. Tilton noted that there were no items of other business.

**REPORTABLES:**

Mr. Tilton indicated there were no reportables.

**NEXT MEETING:**

Mr. Tilton noted that the next PWB meeting is scheduled for Friday, January 11, 2002, at 10:00 am in Room 2040.

Having no further business, the meeting was adjourned at 10:03 a.m.

## **BOND ITEMS**

### **BOND – ITEM**

**No Bond Items.**

# **BOND ITEMS**

## **STAFF ANALYSIS – ITEM**

**No Bond Items.**

## CONSENT ITEMS

### CONSENT – ITEM 1

DEPARTMENT OF GENERAL SERVICES (1760)  
DEPARTMENT OF PARKS AND RECREATION (3790)  
CLEAR LAKE STATE PARK, LAKE COUNTY  
DPR Project Number 203, DGS Parcel Number 10075

*Authority: Public Resources Code 5005  
Government Code 11005*

- a. **Authorize the acquisition of real property through the acceptance of a gift**

**APPROVED.**

## CONSENT ITEMS

### STAFF ANALYSIS – ITEM 1

Department of General Services  
Department of Parks and Recreation  
Clear Lake State Park

Action Requested

**The requested action will authorize the acquisition of real property through the acceptance of a gift.**

Scope

The Department of Parks and Recreation (DPR) has been offered a private donation of 24.79 acres of undeveloped land situated on the west side of the entrance to Clear Lake State Park and will be an addition to the State Park. The donation qualifies for the newly acted tax credit act known as “The Natural Heritage Preservation Tax Credit Act of 2000”, administered by the Wild Life Conservation Board. The Act protects open space, agricultural lands, wildlife habitat, and state and local parks. Pursuant to the provisions of the Act, commencing with Section 37000 of the Public Resources Code, a donor may contribute qualified property to a donee and receive a tax credit for a portion of the value of the property.

Terms and Conditions

To assure the long-term conservation purpose is maintained, the Board will conduct an annual review of all donated lands accepted by nonprofit organizations and local governmental entities. The purpose of the review will be to ensure the use of property conforms with the purposes for which the property was accepted into the program.

Any divestitures of this land will require the Wild Life Conservation Board approval.

### Costs

Other than potential inspections of the property, the only costs associated with acceptance of this donation are the staff costs to process the acceptance.

### CEQA

A Notice of Exemption was filed with the State Clearing House on May 17, 2001, and the waiting period expired on June 21, 2001.

### Project Schedule

**The project schedule is as follows:**

The anticipated acquisition is December 2001.

### Other:

- The property is vacant and unimproved. There are no legal or illegal tenants on the property and there is no relocation assistance involved with this project.
- The deed will deliver clear title to the property subject to easements of record.
- The market value of the property is within a DGS approved appraisal.
- DPR is not aware of any lawsuits pending concerning the property.
- DGS staff from Environmental Services Section (ESS) inspected the property and identified no obvious hazards that could result in unknown future remediation costs to the State. Based on the results of site inspection, ESS concludes a formal Preliminary Site Assessment Report is not required.
- Staffing pertaining to the acquisition will be absorbed within the Department's existing support budget.

**Staff Recommendation:      Authorize the acquisition of real property through acceptance of a gift.**

## **ACTION ITEMS**

### **ACTION – ITEM**

**No Action Items.**

# **ACTION ITEMS**

## **STAFF ANALYSIS – ITEM**

**No Action Items.**

## **OTHER BUSINESS**

## **REPORTABLES**

**To be presented at meeting.**

Respectfully Approved,

JAMES E. TILTON  
Administrative Secretary